



## APPROVAL PROCESS 2019-20

### Application Deficiency Report

#### DEFICIENCY REPORT AS PER CURRENT INTAKE (Applicable for Existing Institutes only)

<b>Regional Office</b>		North-West	
<b>Application Id</b>	1-4261535594	<b>Permanent Id</b>	1-10704678
<b>Name of the Institute</b>	R.K.S.D. COLLEGE OF PHARMACY, KAITHAL	<b>Address</b>	AMBALA ROAD, KAITHAL-136027 HARYANA
<b>City/Village</b>	KAITHAL	<b>District</b>	KAITHAL
<b>State</b>	Haryana	<b>Pin</b>	136027

**Overall Deficiency of Institute:** Yes

Designation	Name	Appointment Type	Qualification	PhD	Qualified as per AICTE norms (YES/NO)
Principal/Director	SATISH CHANDER ARORA	Regular	B. PHARMACY, M. PHARMACY, PH. D.	Yes	YES

#### Other Details

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	List of faculty and data uploaded on the Institute web portal	Yes	No
2	Are all approved teaching faculty being paid as per VI pay commission?	Yes	No
3	Whether Institute is operating from Permanent Site/ Temporary Site?	Permanent Site	No
4	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes	No
5	Courses/Approved Intake displayed at the entrance of the Institute?	Yes	No

#### Anti-Ragging Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Constitution of Anti-Ragging Committee	Yes	No
2	Constitution of Anti-Ragging Squad	Yes	No
3	Undertaking obtained from all Students	Yes	No
4	Appointment of Counselors	Yes	No
5	Undertaking obtained from parents of all the students	Yes	No
6	Undertaking obtained from students staying in Hostel	No Hostel	No
7	Undertaking obtained from parents of students staying in Hostel	No Hostel	No

#### Ombudsman Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Grievance Committee	Yes	No

#### Total Number of Students in Institute

(i)	No. of Students UG	360
(ii)	No. of Students PG	30
(iii)	No. of Students DIPLOMA	120
<b>Total Students (CI) (UG+PG+DIPLOMA)</b>		<b>510</b>

#### Faculty

##### Institute Level Faculty

Type	Actual No.	Required No. as per CI	Deficiency
Total Faculty(UG+PG+Diploma)	30	36	Yes
TOTAL	30.00	36.00	

#### Administrative Area

Type	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
Principal / Director Office	44	30	No
Board Room	22	20	No
Office All Inclusive	150	150	No
Department Offices/Cabin for Head of Dept	110	20	No
Central Store	50	30	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Report Generated on :-21/02/2019

Maintenance	10	10	No
Security	12	10	No
Housekeeping	14	10	No
Pantry for Staff/Faculty	10	10	No
Exam Control Office	30	30	No
Training Placement Office	50	30	No
<b>TOTAL</b>	<b>502.00</b>	<b>350.00</b>	

### Amenities Area

Type	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
Boys Common Room	100	75	No
Girls Common Room	100	75	No
Cafeteria	150	150	No
Stationery Store	10	10	No
First aid cum Sick Room	10	10	No
<b>TOTAL</b>	<b>370.00</b>	<b>320.00</b>	

### Computational Facilities

Type	Available	Required	Deficiency
Internet Bandwidth	50	32	No
Printers	5	4	No
A1 size Color Printers	0	0	No
Number of PCs in Language lab	25	20	No
Legal Application S/W	10	10	No
Legal System S/W	2	1	No
PCs to Student ratio	71	70	No
<b>TOTAL</b>	<b>163.00</b>	<b>137.00</b>	

### Library Facilities

Type	Available	Required	Deficiency
Volumes	12781	12100	No
e-Books Volumes	250	50	No
Titles	1835	1625	No
e-Books Titles	205	200	No
Journals	22	21	No
Library Management Software	1	1	No
Reading Room Seating Capacity	120	86	No
MultiMediaPC	10	10	No
<b>TOTAL</b>	<b>15224.00</b>	<b>14093.00</b>	

### Instructional Area-Common Facilities

Type	Available	Required	Deficiency
Computer Center inclusive of Language Laboratory	132	75	No
Library & Reading Room	160	150	No
<b>TOTAL</b>	<b>292.00</b>	<b>225.00</b>	

### Land Area Details

Type	Available	Required	Deficiency
Total Area of Land	2.86	0.75	No
Maximum number of Pieces	1	3	No
Minimum per Piece of Area	2.86	0.75	No
<b>TOTAL</b>	<b>6.72</b>	<b>4.50</b>	

### PHARMACY / Existing Programme

Type	Level	Actual Room Area (Sqm.)	Expected Room Area (Sqm.)	Deficiency
Class Room-Tutorial Room	UNDER GRADUATE	528	462	No
Class Rooms - PG	POST GRADUATE	132	66	No
Laboratories-All	UG/PG	1256	720	No
Machine Room	UG/PG	88	75	No

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Instrument Room	UG/PG	80	75	No
Seminar Hall	UG/PG	264	132	No
<b>TOTAL</b>		<b>2348.00</b>	<b>1530.00</b>	

<b>PHARMACY-Diploma / Existing Programme</b>				
Type	Level	Actual Room Area (Sqm.)	Expected Room Area (Sqm.)	Deficiency
Classroom	Diploma/Post Diploma	268	132	No
Tutorial Rooms	Diploma/Post Diploma	50	33	No
Laboratory	Diploma/Post Diploma	846	300	No
Machine Room	Diploma/Post Diploma	88	75	No
Instrument Room	Diploma/Post Diploma	80	75	No
<b>TOTAL</b>		<b>1332.00</b>	<b>615.00</b>	

<b>Other Facilities</b>			
Sr. No.	Type	Availability	Deficiency
1	All Weather Approach (Motorised Road)	Yes	No
2	Barrier free Environment	Yes	No
3	Electric Supply	Yes	No
4	General Insurance	Yes	No
5	Institution Web Site	Yes	No
6	Standalone Language Laboratory	Yes	No
7	Medical & Counseling	Yes	No
8	Notice Boards	Yes	No
9	Potable Water Supply	Yes	No
10	Safety Provisions	Yes	No
11	Sewage Disposal System	Yes	No
12	Telephone & FAX	Yes	No
13	Vehicle Parking	Yes	No
14	First Aid	Yes	No
15	Appointment of Student Counsellor	Yes	No
16	Establishment of Anti Ragging committee	Yes	No
17	Establishment of committee for SC/ST	Yes	No
18	Establishment of Internal Complaint Committee(ICC) As per section 4 of SexualHarassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013	Yes	No
19	Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University	Yes	No
20	Digital Payment for all Financial Transactions as per MHRD Directives	Yes	No
21	Compliance of the National Academic Depository(NAD) as per MHRD Directives	Yes	No
22	Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty available in the AICTE Web Portal	Yes	No
23	Implementing Food Safety and Standard Act,2006 in the Institution	Yes	No
24	Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution	Yes	No
25	Provision to watch MOOCS Courses through Swayam	Yes	No
26	Implementation ofUnnat Bharat Abhiyan	Yes	No
27	Institution-Industry Cell	Yes	No
28	Group Insurance for Employees	Yes	No
29	Insurance for Students	Yes	No
30	Applied membership-National Digital Library	Yes	No
31	Implementation of Security Measures	Yes	No
32	Online Grievance Rederssal Mechanism	Yes	No
33	Internal Quality Assurance Cell	Yes	No
34	Fire and Safety Certificate	Yes	No

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35	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	Yes	No
36	Sports facilities	Yes	No
37	Group Accident Policy to be provided for the employees	Yes	No
38	Efforts to encourage Final Year students to appear GATE examination	Yes	No
39	Auditorium	Yes	No
40	Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	Yes	No
41	Intellectual Property Right Cell	Yes	No
42	Implementation of mandatory Internship policy for students	Yes	No
43	Implementation of teacher training policy	Yes	No
44	Implementation of examination reforms	Yes	No
45	Implementation of Startup Policy	Yes	No
46	Innovation Cell/Club	Yes	No
47	Media Cell	Yes	No
48	Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget	Yes	No
49	Participation in the National Innovation Ranking	Yes	No
50	Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?	Yes	No
51	Backup Electric Supply	Yes	No

### Note

XX- No Rooms Available

DNA- Data Not Available / Insufficient Data

Blank Field-Data Not Entered

\* Laboratories required and Actual Number includes Total Number of Laboratories, Research Laboratories, and Additional WS/Labs for UG and PG courses, as applicable

^ Actual Number of Tutorial Rooms for Under Graduate includes the Number of Tutorial Rooms Available for PG, if applicable

\*\* Actual Number of Guest Rooms for Under Graduate includes the Actual Number of Guest Rooms Available for PG, if applicable

\*\*\* Actual Number of Kitchen for Under Graduate includes the Actual Number of Kitchen Available for PG, if applicable

\*\*\*Note :- All the Dates in the Report are in (dd/mm/yyyy) format

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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### **DECLARATION**

**BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT**

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

**Signature of Principal/Director/Registrar**

**Name :**

**Seal/Stamp of the Institute/University Department**

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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